

2019-20 Chávez Site Council Minutes - Continuous

Date: 2/24/20, 3:30-5:00

Present: Deirdre, Jacy, Jay, Alice, Steve, Laura, Marie. ESSA team members present: Kristin, Shannon, Amanda, Sandra

Norms: *-Start and end on time; stay focused; have an agenda and an action plan; ask questions and be curious*

- *Deirdre - facilitator, rotate with Steve?; Marie, Laura, Alice - rotate note-taking; site council chair - available; Jacy: time-keeper; Kim: snacks; Laura: scheduler*

Agenda:

- Energizer: Qualities of High Performing Teams
- ESSA Plan Review
 - Essential Question:
 - As we progress through the 2019-2020 school year:
 - what aspects of our ESSA plan have we implemented
 - what does our data show in relation to our current work, and
 - is our current ESSA plan rigorous enough to get the results we would like?
- We reviewed each of the three goals (AVID, Attendance, Math) using this lens. We shared out what we have accomplished so far, and made adjustments to the plan as necessary.

Date: 1/27/20, 3:30-4:30

Present: Angie, Jacy, Jay, Alice, Steve, Laura, Marie

Norms: *-Start and end on time; stay focused; have an agenda and an action plan; ask questions and be curious*

- *Deirdre - facilitator, rotate with Steve?; Marie, Laura, Alice - rotate note-taking; site council chair - available; Jacy: time-keeper; Kim: snacks; Laura: scheduler*

Agenda:

- Communication Plan: link to notes on website, 3 takeaways monthly newsletter, PACK newsletter online
- EasyCBM Benchmark Data: 80% finished with winter benchmark, (next Wednesday staff meets in data teams), 30%ile and above is low risk for not meeting benchmark at EOY, discussion regarding Kinder/1st vs. 2nd - 5th being static/same assessments, looking at trends, growth, etc.; easy CBM created before common core
- CLASS SIZE/ENROLLMENT - 431 total, 434: next week, 24/25 in Kinder, 1st 18-23, 2nd 22-24, 3rd 24-26, 4th 24, 5th 26/27

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- Report Card: ATTENDANCE highlighted/discussed, ELA, Math achievement and growth discussed
- Conference attendance: between 75% and 100% attendance; more teachers will respond to Angie's email from today
- Other: Research from John Hattie (sp?) discussed
Raise achievement to raise economic standing of families
District operates on a choice system
free/reduced lunch - creates very segregated system
- Next meeting:
February 24 3:30 - 5:00?: ECBM winter results, ESSA plan review
March: no meeting? (short month)
April 20 3:30 - 4:30: decide on EEF grant proposals, plan elections and term limits, Title docs
May 18 3:30 - 5:00?: ESSA plan review, SBA results, ECBM spring results, voting @ Family Event
June: no meeting?

Date: 11/25/19, 3:30-4:30

Present: Deirdre, Patrick, Kim, Jacy, Jay, Alice, Steve, Laura, Marie

Agenda:

- Intros & Icebreakers
- Create meeting norms
-Start and end on time; stay focused; have an agenda and an action plan; ask questions and be curious
- Review Site Council guiding documents
- Vote on membership ratio: four certified, one classified, three parents, one admin. This needs to be voted in as defined in the EEA agreement. *Completed*
- Team roles *Deirdre - facilitator; Marie, Laura, Alice - rotate note-taking; site council chair - available; Jacy: time-keeper; Kim: snacks; Laura: scheduler*
- Look at what we want to accomplish this year & organize it into chunks for meetings. (We can meet as little as four times a year and as often as once a month.) Some important things to include:
 - Monitor implementation of ESSA plan
 - Review school data and student assessment data periodically
 - Communication plan - *website; PACK representation; share out with staff*
 - Election of new members
 - EEF grants
 - Title documents (parent involvement policy, compacts)

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- Once we have our 3-6 chunks, we will schedule the meetings, including time and date. Think about which meetings we will need the full ESSA team for.

December: no meeting? (short month)

January 27 3:30 - 4:30: communication plan, share ECBM fall results, class size/enrollment, 2018-2019 report card, conference attendance

February 24 3:30 - 5:00?: ECBM winter results, ESSA plan review

March: no meeting? (short month)

April 20 3:30 - 4:30: decide on EEF grant proposals, plan elections and term limits, Title docs

May 18 3:30 - 5:00?: ESSA plan review, SBA results, ECBM spring results, voting @ Family Event

June: no meeting?

Date: 9/23/19, 3:30-5:00

Present: Deirdre, Steve, Marie, Laura, Jay, Amanda, Alice

Agenda: ESSA PLAN REVIEW/REVISION with ESSA Team Members supplementing

- Background: This year, part of the work of Site Council will be to oversee the implementation of our ESSA plan (aka School Improvement Plan). Periodically, we will invite ESSA team members who aren't typically on Site Council to join the discussion.
- ESSA plan due to 4J Leadership on Oct. 1, then 4J plan will be submitted to ODE
- We will postpone our other Site Council business until next meeting:
 - Site Council Membership
 - Roles
 - Meeting dates
- ESSA Review:
 - Overview of plan
 - Review feedback from ILT
 - Plan needed changes
- Subcommittees made the revisions on the shared google doc
 - Attendance - Jay, Marie, Laura
 - AVID - Deirdre, Amanda
 - Math - Alice, Steve
- Deirdre will meet with Kristin to share AVID portion & then submit finalized plan to 4J leadership by Oct.1
- Adjourn - we will schedule next meeting via email